

W.T. WOODSON PTSO GENERAL MEMBERSHIP MEETING  
MINUTES  
December 5, 2016

**In attendance:**

Michele Johnson, Jack Jabaley, Emma Kaltner, Cathy Swanton, Bruce Waxman, Jennifer Pryor-Abraham, Joan Fisher, Elizabeth Cooley, Stacey Brahmey, Rita A. Manfredi, Kristin Driscoll, Raquel Bishop, Monica Cameron, Mandy Burke, Tam Nguyen, Rush Pham, Kim Waxman, Margaret Behring, Melissa French

1. Call to Order
2. Principal's Report – Mandy Burke, Assistant Principal
  - a. The PTSO and W.T. Woodson co-sponsored a guest speaker, Chris Herren, a former professional athlete who is committed to educating students on the dangers of substance abuse and self-harm. Following the event Student Services report hearing from ~60 students with mostly positive feedback, including many voicing appreciations for offering the event.
  - b. The annual Tunes for Tots concert was held at the school for local preschoolers. It was fun to have the little people visiting.
  - c. Intervention program continues and is expanding to support additional students. Overall the program is going well. The expansion is from ~100 students focused on Math and English to additional students and subject areas. The parents she has spoken with have voiced their appreciation.
3. Faculty Representative's Report - The faculty loved the popcorn – thank you.
4. Officers' Report
  - a. 1<sup>st</sup> VP – Membership – Melissa French:
    - i. A few more people joined this month
  - b. Treasurer -- Kristin Driscoll:
    - i. See Financial Report as of November 30, 2016. The PTSO brought in more money than was spent this month.
    - ii. The SCRIP program has ended
    - iii. "Student Driver" magnets continue to sell well.
  - c. Secretary – Michele Johnson: November meeting minutes were approved with one minor edit.

## 5. Reports

- a. Standing Committees:
- b. Communications
- c. Liaisons
  - i. Teacher – see above
  - ii. Student – Emma Kaltner & Jack Jabaley:
    - 1. The *Stuff the Truck* event will be held on Saturday, December 10<sup>th</sup> from 8am-3pm in front of Trader Joe's. This event collects food donations from shoppers.
    - 2. *Spirit Week* is coming up the week of December 10th: PJ Day, Holiday Out, Ugly Sweater, Character Day, Hippie Day. There will be a pep rally during Returns period on Thursday with Senior Co-ed Dance, Hip Hop, Captains versus Teachers Lip Sync Contest, chorus, acapella;
    - 3. PS I Love You Dance in February
    - 4. Black out Bullying in late March – wear black, sign contracts to do your part to stop bullying; Post-it notes: write something no one knows and post it in the hallway); purpose is to increase awareness, motivate more people to step in to stop bullying from happening;
    - 5. Spring mulch sale – this is the big fundraiser for Homecoming
  - iii. Volunteers – Stacy Brahmey: Mrs. Ishii has referred people for the reception in the Spring.
  - iv. Other Groups
    - 1. Band: Successful Tiny Tots program and a Fruit Sale fundraiser.
    - 2. Crew: Tag Day was last Saturday
- d. Fundraising
- e. Hospitality - Monica Cameron:
  - i. The Holiday Hospitality will be held on December 14th 10:30am-1:30pm in the dance studio. The sign-up genius will be distributed to all parents this evening. This is a festive event with music, food and drinks. Volunteers are needed to staff it and donate items.
  - ii. The hospitality committee is planning ~1 event per month.
- f. Cavalier Cruise: is on track; ~90 students have purchased tickets to date.
- g. Baccalaureate: Melissa French is speaking with potential committee chairs

- h. Student Driver Magnet Sales – Cathy Swanton: has been doing this for ~4 years. There were good sales during the recent Parent-Student Safe Teen Driving session. She expects that we will break even by early 2017, and make a profit from that point onward.
- i. Welcome to Woodson – Rita Manfredi:
  - i. Held a new parents’ meeting – many had challenges so they were able to help them address those;
  - ii. Working on a new parent’s tip sheet, ten important things to know – short but helpful.
  - iii. Addressing concerns from families moving into the area late summer that their children are not able to try out for Fall sports. Feels like a big miss as being involved helps new students assimilate better, feel a part of the community.
  - iv. Looking for more people to join the Welcome to Woodson team, for example they need help with some administrative matters. Will ask for volunteers via the WeMail.
  - v. 100 matches were made between new families and existing sponsor families. **50 more families are needed to sponsor incoming families, especially people with language skills.** Note that the only responsibility of a sponsor family is to make one phone call to a new family, welcoming them and offering to address questions. Will add information to the PTSO website about the W2W program.
  - vi. Next event will be held prior to the Cavalier Kick-off Day in August (versus holding it on the same day as was done last August).
- j. Mock SAT test:
  - i. Students will obtain their test scores at the review session this Wednesday, December 7th. This is a PTSO fund-raising event. Need to determine how parents and students can obtain their scores if they are not able to attend the review session event.
  - ii. Will add the sign-up genius to the PTSO website.
- k. Communications – Kim Waxman: A WeMail was distributed today. There will be one more before the winter break, to be distributed on December 12<sup>th</sup>. The next one will be distributed on Tuesday, January 3<sup>rd</sup>, the first day back from break, and the deadline will be the Friday prior.

6. Old Business - none

7. New Business - none

8. Announcements

- a. Next Meeting: January 30, 2017 (January & February meetings are combined)

9. Adjournment